

Opening Details for the Post of Accounts Executive.



Job Description:-

- Prepare various MIS which includes but not limited to monthly profitability, Yearly/Half-yearly/Quarterly Budget, cash flow, presentations for different stakeholders etc.
- Various reports analysis
- Day to Day Accounting Entries
- Handle Banking operation

Experience:-

- Candidate should have experience of above 2 years.

Education:-

- Candidate must have M.com / Inter CA / MBA Finance.

Salary:-

- 22-25k/Per month.

Skills & Competencies:-

- Technical - you have good hands-on MS Excel & Accounting software like Tally

**You may visit www.metrotelworks.com for more openings.
Thank you.**